**BOOKS AND PHOTOCOPIES**

- No unused lesson books will be credited
- Photocopies and any other educational resources must be returned
- All outstanding amounts must be settled
- Charges for the following term will accrue at the end of the year, otherwise fees will be due at the beginning of the new term or at the termination of the lesson
- The student will be required to give written notice of withdrawal
- The student must give written notice 5 weeks in advance

**DISCONTINUING LESSONS**

If a student decides to discontinue lessons,

1. Suitable instrument is used
2. Information regarding purchase of a suitable instrument is provided
3. The lesson must be discontinued within 3 weeks
4. Weekly lessons will be cancelled
5. Any unused lesson books will be credited
6. No other lesson books will be credited

**TEACHER ABSENCE**

If the lesson is cancelled by the teacher, this will be credited the following week. If the lesson is unable to be made up during the term, this lesson will be neglected. If another lesson will be neglected by the teacher, this will be credited the following week.

**INSTRUMENT REQUIREMENTS**

- A weekly lesson is required
- Any extra lesson is for special purposes
- Prior to student absence, the teacher must be given 48 hours notice
- If a student fails to attend a lesson without notice, the lesson will not be credited

**MAKE-UP LESSONS**

- Make-up lessons will be required
- If a lesson is cancelled by the teacher, this will be credited the following week. If the lesson is unable to be made up during the term, this lesson will be neglected. If another lesson will be neglected by the teacher, this will be credited the following week.

**FEES**

- $7.20 per 30 minute private lesson
- $9.20 per 30 minute private lesson

**LESSON ABSENCE**

- For members, make-up lesson fees are not charged
- Music Teachers’ Association recommends policies that are in line with the local government's guidelines
- Please ensure you read and understand the policy

**Instruments/Handles 2013**
INSTRUMENTAL LESSONS
AT YOUR SCHOOL

Learning music can be a very rewarding and enjoyable experience. Music is a universal language understood in every country, and provides a unique way of communication with others. Music is a wonderful adventure for people of all ages, and I hope your association with Hallmark Music Studio will be a long and enjoyable one.

No more trying to find a suitable teacher who can accommodate your busy, after school schedule, as lessons are provided throughout the school day on a rotation basis.

A lifetime of musical opportunity and talent could be discovered if given the chance. The satisfaction of sharing this gift with family and friends is also very rewarding.

Hallmark Music Studio
provides tuition in:

Piano
Keyboard
Guitar
Violin
Singing / Voice
Flute
Trumpet
Trombone
Drums
Music Theory

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INSTRUMENTAL /
SINGING LESSON
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